
School Fees

Handout No. 4-4
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School Fees are required for certain kinds of construction projects. When required, school fees must be paid directly to the school district prior to obtaining a Building Permit.

Projects requiring payment of School Fees are as follows:

- For residential projects - School fees are required for all new dwellings and for residential additions greater than 499 square feet.
 - For commercial & industrial projects - School fees are required for all new buildings, all additions and any change in use that triggers a higher assessed rate.
- Note:** The 499 square foot threshold does not apply to commercial and industrial projects.

Payment Procedures -

- Before a permit can be issued, the applicant must provide proof of payment of school fees.
- The applicant must obtain a ***School Fees Form*** from the Building Division. The Permit Center staff must fill out the form and note the project square footage on the form.
- The applicant must then take the form to the appropriate school district or districts for payment of school fees.
- School fees are paid to the school districts in the governing area where the construction occurs. School fees must be paid to the elementary school district as well as to the high school district unless the property is located in a unified school district.
- The applicant must then return the completed form to the Building Division prior to permit issuance.

Additional information can be obtained by visiting our website at www.sanjoseca.gov/building/ or by calling our Information Inspector's voice mail at (408) 535-3555 and leaving a detailed message. In addition you may visit the Building Division in City Hall at 200 East Santa Clara St. Our hours are 9:00 a.m. to 4:00 p.m. with limited service between 12:00 p.m. and 1:00 p.m.